



VILLAGE OF BANCROFT ZONING PERMIT APPLICATION

Date: _____
Application Number: _____
Review Fee: \$ _____

Applicant Information

Name: _____
Street Address: _____
City: _____ Zip: _____ Home Ph: _____ Day Ph: _____
E-Mail Address: _____

Property Owner (if different from applicant; if more than 1 list on separate sheet)

Name: _____
Street Address: _____
City: _____ Zip: _____ Home Ph: _____ Day Ph: _____
E-Mail Address: _____

Property for which site plan is requested

Street Address: _____
Area of subject parcel (in acres if > than one acre, in square feet if less): _____
Tax Parcel ID#: _____ Zoning District: _____

Proposed Use

- | | |
|--|---|
| <input type="checkbox"/> Single Family Residence (new) | <input type="checkbox"/> Single Family Residence (addition) |
| <input type="checkbox"/> Accessory Structure | <input type="checkbox"/> Fence |
| <input type="checkbox"/> Alterations or repairs to non-conforming structures | <input type="checkbox"/> Move existing building |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Sign |

Attach a scaled plot plan: Drawings may be 8 1/2" x 11" paper. Show the following:

1. The exact dimensions of the parcel.
2. All streets, alleys or easements.
3. The size, position and height of all existing and proposed buildings or structures on the property including their setback from lot lines.
4. Location, capacity and surfacing of all existing and proposed parking.
5. For signs show a elevation drawing of the sign with dimensions and method of lighting

I hereby affirm that the above information is correct to the best of my knowledge.

Signature of Applicant

Print/type name

Date

Signature of Property Owner
(if different from applicant)

Print/type name

Date

(See reverse)

FOR OFFICE USE ONLY

Zoning Administrator's Determination (provide date of decision): Approved _____ Denied _____
Date Date

Remarks: _____

THE ZONING ADMINISTRATOR WILL NOT ACT ON AN APPLICATION UNLESS **ALL** INFORMATION IS SUBMITTED AND FEE IS PAID.

THE FOLLOWING MUST BE SUBMITTED BY THE APPLICANT:

1. Completed application form
2. Plot Plan of the property with the information listed in the attached plot plan check list
3. Fee – Not Refundable
4. Property Information (property survey, deed or tax records, sufficient to allow identification of the parcel)