

PlanningCommission/DDA minutes

Approved

Monday March 7th, 2022

Call to Order: 6:02 pm

Pledge of Allegiance:

Attendees Present: Rachel Baur, Rick Wright, Steve Fuller, Kevn Bible & Linda Wert-Fuller

Absent: Frank Baur & Julie MacKay

No Guests Present:

Rick made a motion to add acquiring a bid for the community hall roof repair & painting to the agenda. Kevin 2nd. All ayes MC.

Kevin made a motion to accept prior meeting minutes as presented. 2nd Steve. All ayes. MC.

Planning Commission Business:

Kevin distributed a copy of our current Land Use Plan (Master Plan) for review. He asked PC members to bring suggestions and updates to the April planning commission meeting.

An annual PC report is needed and is being prepared by Kevin Bible.

MEDC grant opportunities were discussed.

Rachel is researching USDA Rural Development opportunities.

The community gardens were discussed with a reminder to follow the TIF guidelines. Also, Rachel is gathering information for the Liz Luft memorial plaque.

Linda asked members to submit all volunteer hours to be recorded for future grant applications. Also, record online classes and discussion meeting involvement.

There are no public or member comments at this time.

DDA Business:

A discussion was held on the DDA rules & procedure handbook. Linda is organizing & creating the handbook following the rules & procedures set up for the DDA by the village attorney.

Rowe Engineering will attend the next PC meeting to introduce the new Rowe employee, who may be able to assist the DDA in grant writing preparation.

The TIF financial report is waiting on the hire of a new clerk who will be able to assist in finalizing the report. Julie has been gathering information and reaching out to area treasurer's to see if they would be interested in attending a meeting that would assist in the knowledge needed to process this TIF report. We would like the village clerk to attend this meeting.

The redevelopment ready community (RRC) requirements to assist us in acquiring grants was discussed. It is imperative to incorporate community participation. Online classes are available at no charge. Linda & Lisa & Kevin Bible are enrolled in these classes to prove community engagement. All are encouraged to participate. It was agreed to post information on community online pages regarding MEDC commitment and how to involve the community. There was a discussion held on whether to proceed with preparing a resolution of engagement to become a certified redevelopment ready community. There are many opportunities available to the village by pursuing this certification. MEDC can assist in obtaining grant monies for tech support.

Also there is potential to get grant monies to assist in updating our master plan as well as zoning ordinances etc.

Linda made a motion to move forward with preparing a commitment resolution in becoming a certified RRC community to present to the village council for approval. Kevin 2nd. All ayes. MC.

Kevin made a motion to approve up to \$200 for the purchase of a printer for the DDA.

Rick 2nd. Roll Call Kevin, Rick, Rachel, Steve & Linda. All ayes. MC.

Treasurer's Report:

In the absence of the DDA treasurer, Linda read the February report totals as they were unchanged. Kevin made a motion to accept the February financial report for March pending audit. Rick 2nd. All ayes. MC.

No public comments at this time.

Member Comments:

Teamwork:

There was a discussion regarding the obtained playground equipment to be installed at the Lions Park. The DDA would like to participate in getting the playground equipment constructed and installed with the assistance of the village council.

Kevin made a motion to adjourn at 7:42pm. Steve 2nd. All ayes. MC.

Submitted by
Linda Wert-Fuller
PC/DDA Secretary