

Planning Commission/DDA Minutes

Approved

Monday January 10th 2022

Location: 108 Warren ST. Bancroft Mi. 48414

Call to Order: 6:01 pm

Pledge of Allegiance

Attendees Present: Rick Wright, Kevin Bible, Julie MacKay, Steve Fuller and Linda Wert-Fuller

Attendees Absent: Frank Baur & Rachel Baur

Guests: None

Julie made a motion to accept the January 10th 2022 agenda with the addition of #2 under DDA Business, set dates for semi-annual informational meetings.

Kevin 2nd. All Ayes. MC.

Julie made a motion to approve the December 6th 2022 regular meeting minutes.

Kevin 2nd. All Ayes. MC.

Kevin made a motion to approve December 6th 2022 semi-annual informational meeting minutes. Steve 2nd. All ayes. MC.

Planning Commission Business: None at this time.

Public Comments: None

Member Comments: None

DDA Business:

1: Tif Reporting update. Julie and Linda have both consulted with the village treasurer. The reporting is a work in progress.

2: Semi Annual informational meeting dates. Steve made a motion to hold our semi-annual meetings on April 11th 2022 and October 10th 2022. Rick 2nd. All ayes. MC.

Treasurer's Report:

Julie reported the following updated financials.

CHRP: \$23,037.15 General: \$2,500.56 Community Fund: \$2,039.86
TIF \$6,952.70

Linda made a motion to accept the January 2022 financial statements pending audit. Kevin 2nd. All ayes. MC.

Old Business:

1: Grant Research

Rachel is following up on a lead for a grant writer. Rick has spoken to the village president informing him that the DDA would share financial expenses in support of the hiring of a grant writer.

Linda has sent applications to Lowe's inquiring about their grant program.

Linda has presented some guidelines from MEDC and will follow up with Charles Donaldson at MEDC about their programs.

New Business:

Discussing dates for Summer Fest 2022. Waiting for a calendar of events to be posted for the upcoming Shiawassee events.

2022 fundraising events were discussed. Volunteers will be needed to support the Summer Fest activities.

Linda has started a policy and procedure handbook for the DDA. The DDA will work together on this handbook.

We are still considering a quarterly DDA newsletter that would be posted online to keep the public aware of the DDA events and accomplishments.

A new 2022-2023 proposed budget prepared by the DDA treasurer will be submitted to the village council clerk. Kevin made a motion to accept the proposed budget as presented. Steve 2nd. All ayes. MC.

Public Comments: None

Member Comments: Kevin will contact Doug Piggott at Rowe Engineering with questions concerning the spending of TIF funds. He will also ask if they have leads to a grant writer.

Steve made a motion to adjourn at 7:02 pm. Kevin 2nd. All ayes. MC.

Submitted by
Linda Wert-Fuller
DDA Secretary