

Planning Commission/DDA Minutes

Approved

Monday Oct 11th 2021

Call to Order: 6:08 pm

Location: Bancroft Community Center 108 Warren St. Bancroft Michigan
48414

Attendees Present: Rick Wright, Julie Mackay, Frank & Rachel Baur, Steve
Fuller & Linda Wert-Fuller

Absent: Kevin Bible

Guests: None

Julie made a motion to accept the agenda as presented. 2nd Steve. All
eyes. MC

August 4th minutes were approved at the Aug. 16th meeting.

Frank made a motion to approve Aug.16th minutes. 2nd Rachel. All eyes.
MC

September meeting cancelled.

There is no Planning Commission business at this time.

No public comments at this time.

Member Comments; Julie thanked all the volunteers that participated in the
success of the yard sale.

DDA Business:

Julie mailed out 47 thank you letters to vendors & sponsors that participated in Summer Fest 2021.

A discussion was held on an email Julie received from the village attorney pertaining to reporting of TIF monies. Julie has reached out to the village treasurer & village clerk to see who has this information and who has the responsibility to report.

A discussion was held regarding a request for DDA to help fund a Halloween event. There has been no official request at this time. This has been tabled for now.

A date was discussed as to when to hold the DDA's semi-annual informational meeting. It was decided to hold it Nov. 8th at 6:00 pm prior to the regular DDA monthly meeting.

Treasurer's Report:

CHRP Fund: \$20,230.45 General Fund: \$5,272.55

Community Fund: \$2,039.86 TIF Fund: \$3,035.11

DDA treasurer, Julie Mackay asked DDA chairperson Rick Wright to verify and sign bank statements for October 2021.

Frank made a motion to pay Rick for the additional \$9.20 due him for dunk tank rental for Summer Fest. Rachel 2nd Roll call vote. Frank, Rachel, Rick, Julie Steve & Linda. All ayes. MC

A discussion was held on transferring yard sale proceeds from the general fund to the CHRP fund. A motion from Linda to move \$2796.70 (yard sale monies) from the general fund to the CHRP account. Steve 2nd All ayes. MC

Julie made a motion for the \$42.00 & \$404.00 proceeds from raffles of gift cards & donations from Summer Fest to be left in the general fund under line item Summer Fest.

A discussion was held on the \$100 donation to the garden club. Rick stated it was a specific donation to go to the Liz Luft plaque to be placed in the garden center.

Old Business:

Julie will send thank you letters to all who helped with the yard sale success.

New Business:

A discussion was held on dates to be considered for 2022 Summer Fest. Suggestions were to look at dates from July 30th to Aug 13th, 2022. The DDA will explore what other events are occurring in surrounding communities at these suggested dates.

A discussion was held on the Village Council's decision to have the DDA oversee the village garden clubs proposals.

Public Comments: None

Members Comments: None

Frank made a motion to adjourn at 7:09 pm. 2nd Rachel All ayes MC

Submitted by

Linda Wert-Fuller

PC/DDA Secretary/Clerk