

## Planning Commission/DDA Minutes

Approved

Monday June 7th, 2021

Call to Order: 6:02 pm

Location: Bancroft Community Center, 108 Warren St. Bancroft Mi. 48414

Attendees Present: Steve Fuller, Julie MacKay, Rick Wright, Linda Wert-Fuller. Frank (7:00) & Rachel Baur (7:30) joined the meeting.

Attendees Absent: Kevin Bible

Guests: Tammy Barnum, Cyndi VanWoert, & Christy Hartman

Steve made a motion to accept the agenda as submitted. Julie 2nd. All ayes.

May meeting minutes were tabled pending corrections.

Public Comments: Cyndi VanWoert presented garden club plans to PC asking for clarification on who to bring their ideas to first. Rick stated that they should present to the Village Council. Tammy Barnum stated the garden club that was recently started was being handed over to Cyndi VanWoert and Christy Hartman to manage and combine with the original garden (Friends of Bancroft Urban Gardens) club formed in 2017.

Cyndi also stated that the proposed garden club yard sale would be combined with the community yard sale being held September 9-12 2021. It would be held in tents at the community garden. Cyndi also asked about who the garden group would talk to about replacing the Bancroft sign at Lions Park. The group was directed to speak with the village council regarding the sign. Also suggested they could work with the DDA possibly using TIF funds.

Planning Commission Business:

Planning commission members were informed that the WHV would be at the Village council meeting on June 9th.

It was discussed that members of different groups with ideas for the community consult the master plan, and the TIF plan and submit ideas to the appropriate village entity. This will help groups determine whether it is appropriate to contact the DDA or Village Council with questions.

It was suggested that the garden club elect a garden master (president) and delegate committees.

A discussion was held on making corrections to the May minutes suggested by the village attorney. A recommendation was made to consult with the village clerk for assistance.

Public Comments:

No public comments were received at this meeting.

No member comments were received at this meeting.

Treasurer's Report:

CHRP: \$20,230.45 General: \$978.59 TIF \$3035.11 Community Fund  
\$2039.86

Julie has transferred all the monies to the appropriate accounts and submitted a current balance sheet and bank reconciliation for approval.

A motion was made by Linda to accept the current balance sheet and bank reconciliation as presented pending audit. 2nd Steve. All ayes. Roll Call.

Steve, Linda, Rick, Julie, Frank & Rachel. All ayes. MC.

DDA Business:

Community Hall yard sale will be held on Sept 9th-12 and possibly the following weekend. Rick has offered the use of the Lions Hall for some storage, in addition to the space made available by Village council in the shipping container.

The DDA committee members reviewed a planning document for the upcoming poker run/summer festival. Members volunteered to take on certain aspects of the event.

A revision for the banking procedure policy was presented for approval. The policy reflects the appropriate steps per discussion with the Village council.

Frank made a motion to adopt the banking procedures. 2nd Steve. All ayes. MC.

A motion was made by Frank to reimburse Julie for the Village of Bancroft DDA checks purchased (\$93.12). 2nd Rachel. All ayes. MC. Roll Call: Julie, Steve, Linda, Rick, Frank & Rachel. All ayes.

A discussion was held on various grants to pursue. Patronicity, MEDC, etc. Linda, Julie & Rachel are looking into these and others.

A motion was made by Frank to adjourn at 8:50pm. 2nd Linda. All ayes. MC

Submitted by  
Linda Wert-Fuller  
DDA Clerk/Secretary