

# Village of Bancroft

120 Warren St  
P.O. Box 97  
Bancroft, MI 48414  
Phone: 989-634-5375  
Fax: 989-634-5911  
Email: bancroftmichigan@gmail.com

## **Regular Council Meeting**

Wednesday, March 13<sup>th</sup>, 2019

**Council Present:** Wert-Fuller, Bible, Terpening, A. Miller, R. Miller, Sedlock, Goodrich, Barnum

**Council Absent:** St. Louis

**Employees:** Mitch Terpening, James LePage

**Guest:** Caleb Hutchinson

**Meeting was called to order by President Barnum at 7:00 PM**

**Meeting opened with the Pledge of Allegiance.**

### **Approval of Agenda:**

Addition of all minutes that need to be reviewed. Add Public Hearing 2/13/2019, Public Hearing 3/4/2019, Special Council Meeting 3/4/2019, Special Council Meeting 3/6/2019. Under New business line item one change February to January.

Motion to accept agenda with additions and changes.

Motion: Bible

Second: R. Miller

Yeas: All Present

Nays: None

Motion Carried

### **Review of Minutes:**

Review of Public Hearing Minutes from 2/13/2019

Motion to accept the minutes from February 13<sup>th</sup>, 2019 as presented.

Motion: Bible

Second: A. Miller

Yeas: All Present

Nays: None

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Motion Carried

Review of Regular Council Meeting minutes from February 13<sup>th</sup>, 2019

Motion to accept Regular Council Meeting minutes from February 13<sup>th</sup>, 2019 as presented.

Motion: Bible

Second: A. Miler

Yeas: All Present

Nays: None

Motion Carried

Review of Public Hearing minutes from March 4<sup>th</sup>, 2019

Motion to accept Public Hearing minutes from March 4<sup>th</sup>, 2019

Motion: Bible

Second: R. Miler

Yeas: All Present

Nays: None

Motion Carried

Review of Special Council Meeting minutes from March 4<sup>th</sup>, 2019

Sedlock suggested changes of minutes of the following line items:

equipment fund – increase fund balance to \$18,000 it needs to be \$18,700.00

General account:

Increase legislation by \$5,000.00 needs to be \$5,600.00

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Increase Parks and recreation by \$210.00 needs to be removed.

The total increase of \$23,510.00 needs to be \$23,900.00

Grand Total In Expenses \$16,210.00 needs to be \$16,600.00

Motion to accept the Special Council minutes from 3/4/2019 with the following changes from the treasurer.

Motion: Bible

Second: A. Miler

Yeas: All Present

Nays: None

Motion Carried

Review of Special Council Meeting minutes from March 6<sup>th</sup>, 2019

Motion to accept Special Council Meeting minutes from March 6<sup>th</sup>, 2019

Motion: A. Miller

Second: Terpening

Yeas: All Present

Nays: None

Motion Carried

### **Review of Bills:**

Goodrich presented council with bill from Rowe Professional Services Company for \$4,350.00 for preparing DDA and TIF Plan. Council had previously approved amount for that service, so it is ok to pay that bill.

Motion to accept the bills with addition of Rowe Professional Services Company for \$4,350.00

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Motion: Terpening

Second: Bible

Yays (RCV): Bible, Terpening, A. Miller, R. Miller, Wert-Fuller, Barnum

Nays: None

Motion Carried

### **Review of Treasurers Report:**

New budget presented for Treasurers Report

Motion to accept treasurers report pending audit.

Motion: A. Miller

Second: Bible

Yays: All Present

Nays: None

Motion Carried

**DPW Report:** Was Given: Mitch has used almost all the pot hole supplies we have on hand. Also spent a bit of time getting quotes for new DPW truck. There have been some issues with the arsenic plant processor therefore working on the best options to get the processor fixed with the best option for the Village for the future in regards to cost.

**Police Report:** Was Given

**Public Comments:** None

### **Communications:**

Goodrich discussed Mers visit and how Matt form Mers would like the chance to meet with council to answer any questions they may have. Goodrich also presented council with Chamber mailing for their board. A. Miller volunteered to fill it out and sent it back. R. Miller communicated the program that they were able to use to help get the Village more resources such as chairs, gators, computers, and computer bags. Council and

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Cabled Hutchinson thanked Robin for all his work with this program and traveling to Columbus Ohio to get the items for the Village.

### Old Business:

1. Sidewalks: Still waiting on Bids

Item Tabled

2. Phone System: Still working on it, getting close though

Item Tabled

3. Water Rate Study: Still in process next meeting Friday March 29<sup>th</sup> at 11:30 AM

Item Tabled

4. Salt Barn: Still waiting on bids

Item Tabled

5. Council Pay: Goodrich waiting to hear back from Auditor

Item Tabled

6. Credit Card: Sedlock forwarded to Lawyer information we received from City of Durand as to their policy and what Chase is looking for before we can entertain getting a credit card for the Village. They need to have a copy of The Village of Bancroft's Credit Card Policy first. Lawyer is going to draft a similar Credit Card Policy like the on the City of Durand has for Bancroft. Lawyer will have this ready for review at the next council meeting April 10<sup>th</sup>, 2019

Item Tabled

### New Business:

1. Amend January Regular Council Meeting Minutes: Goodrich explained that on page one of the January Regular Council Meeting Minutes from January 9<sup>th</sup> 2019 the 2019 was typed as 2018 and it needs to be noted that the correct date was January 9<sup>th</sup> 2019. The second fix was presented by Lisa Bible in not seeing in the minutes where we adopted Ordinance 295-19. Therefore, it needs to be noted that on January 9<sup>th</sup>, 2019 council adopted ordinance number 295-19 Motioned by A. Miller, Second by Bible, RCV all Yays A. Miller, R. Miller, Bible, Terpening, Wert-Fuller, St. Louis, Barnum.

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Motion to make it be known to the following errors in the January 9<sup>th</sup> 2019 minutes being to reflect adoption of ordinance 295-19 and also reflect that date of the meeting was January 9<sup>th</sup>, 2019.

Motion: A. Miller

Second: T. Terpening

Yays: All Present

Nays: None

Motion Carried

2. Connection to Water System Ordinance: Discussion held on the current water system and homeowner's ability to connect or have their own well. Discussion held on changed that the ordinance committee recommended to council.

Motion to accept Ordinance 297-19 Ordinance for Mandatory Connection to Village Water Supply System as presented by Ordinance Committee.

Motion: Terpening

Second: Wert- Fuller

Yays (RCV): R. Miller, T. Terpening, A. Miller, Wert-Fuller, Barnum

Nays: Bible

Motion Carried

3. Fire Insurance Escrow Program: Discussion held on importance of Resolution. Sedlock would need to open new account at Chase to have the account ready for use.

Motion to accept Resolution 2019-02 for the Village of Bancroft to Participate in the Fire Insurance Withholding Program.

Motion: Bible

Second: Wert- Fuller

Yays (RCV): Wert-Fuller, Bible, Terpening, R. Miller, A. Miller, Barnum

Nays: None

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Motion Carried

4. DPW Pickup: Review of bids presented to council for new DPW pickup truck with plow. Lowest cost bid came in from Signature Ford for a 2019 F250 4x4 regular cab with a Weston 8' Pro Plus Snow Plow at \$29,959.00 delivered.

Motion to purchase F250 with snow plow from Signature Ford for quoted price of \$29,959.00

Motion: A. Miller

Second: R. Miller

Yays (RCV): A. Miller, Terpening, Bible, Wert- Fuller, R. Miller, Barnum

Nays: None

Motion Carried

5. Council Member Resignation: Council Member Michael St. Louis presented council with his resignation letter via E-mail.

Motion to accept council member Michael St. Louis's resignation from the Village of Bancroft Council.

Motion: Bible

Second: R. Miller

Yays: All Present

Nays: None

Motion Carried

Motion to open the agenda to add line item number 7 to new business to appoint new council member

Motion: Terpening

Second: R. Miller

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Yays: All Present

Nays: None

Motion Carried

6. Jail Presentation: Was given
7. Appointment of New Council Member: Calen Hutchins showed interest in filing the council member vacancy. Barnum nominated Caleb for the vacant council member seat and to carry out the remaining term of that seat.

Motion to accept Barnum's nomination of Caleb Hutchins for the Village of Council trustee vacancy and to carry out the remaining term.

Motion: Bible

Second: A. Miller

Yays: All Present

Nays: None

Motion Carried

### Committee Meetings

Ordinance Committee: Marijuana ordinance is being worked on by ordinance committee

Infrastructure Committee: No Updates

Finance Committee: The remaining finance committee meetings for the rest of 2019 are September 5<sup>th</sup>, 2019, October 3<sup>rd</sup> 2019, November 7<sup>th</sup> 2019, and December 5<sup>th</sup> 2019 all at the DPW at 7:00 PM

Employee Relations Committee (ERC): No updates

Parks and Recreation Committee: No updates

Downtown Development Association (DDA) Committee: Communication with Lawyer Johnson in regards to what needs to be done next. Johnson recommended



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Clerk to send a copy of the Ordinance for the DDA / TIF plan to the office of the great seal, all of the Village taxing authorities, County Clerk, County Treasurer, and equalization department. Johnson also mentioned that there are items on the website that needs to be updated to remain in compliant. Johnson is going to touch base with Kevin Bible with his recommendations.

Public Comments Second Session: None

Motion to adjourn meeting at 9:28 PM

Motion: Bible

Second: Terpening

Yays: All Present

Nays: None

Motion Carried

Respectfully Submitted

Ashley Goodrich

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