

Village of Bancroft

120 Warren St
P.O. Box 97
Bancroft, MI 48414
Phone: 989-634-5375
Fax: 989-634-5911
Email: bancroftmichigan@gmail.com

Regular Council Meeting

Wednesday, February 13th, 2019

Council Present: Barnum, Bible, Goodrich, A. Miller, R. Miller, Sedlock, Terpening, Wert- Fuller

Council Absent: St. Louis

Employees: Mitch Terpening, James LePage

Guest: Tammy Barnum, Lisa Bible, Gal Love, Richard Jackson, Alex Stand, Rachel Bauer, Jamie Vanhorn

Meeting was called to order by President Barnum at 7:04 PM

Meeting opened with the Pledge of Allegiance.

Approval of Agenda:

Linda Sedlock added line item number 4 to new business, Resolution for Levi for Special Assessment, and line item number 5 to new business, BSNA Program.

Motion to accept agenda with additions.

Motion: A. Miller

Second: Bible

Yeas: All Present

Nays: None

Motion Carried

Review of Minutes:

Review of regular council meeting minutes from January 9th, 2019. Lawyer Christopher Johnson with Gormley and Johnson Law Offices PLC suggested on page 5 of 9 remove the coma after offices and put it behind the PLC. Then suggested removing the words "reviewed the following items with the council and public with some discussion: " and replacing it with "Members of the public and council discussed the contents of the proposed Development Plan and TIF Plan before Council made findings that:"

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Motion to accept the minutes from January 9th, 2019 including changes suggested form legal council on page 5.

Motion: Bible

Second: R. Miller

Yeas: All Present

Nays: None

Motion Carried

Review of Bills:

Bible questioned the Eco Plus Recycling was for. Barnum explained that was for the DPW Laptop. Barnum reviewed the check that was made payable to himself was for reimbursement for the key for the safe that the Village had to get replaced.

Motion to accept the bills as presented

Motion: Bible

Second: Wert-Fuller

Yays (RCV): Bible, Terpening, Wert-Fuller, A. Miller, R. Miller, Barnum.

Nays: None

Motion Carried

Review of Treasurers Report:

Sedlock reviewed that we are towards the end of our fiscal year but we're doing well. A. Miller questioned if anything needed attention. Sedlock replied with nothing that she can think of.

Motion to accept treasurers report pending audit.

Motion: A. Miller

Second: Bible

Yays: All Present

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Nays: None

Motion Carried

DPW Report: Was Given: Attended water classes and Expo Day. A. Miller questioned Christmas Decoration by Windmill Point. Mitch explained he needed an additional person to man the backhoe. Mitch also talked about the salt situation and how we are low and the salt barn lost additional structural pieces to the roof.

Police Report: Was Given: Thanked Ann and Robin Miller for taking the Village Vehicles to Repo Cast.

Public Comments: None

Communications:

President Barnum thanked Ann and Robin Miller as well for their assistance with the vehicle auction. The plan is to pay off the police car and get a new DPW truck. Snow removal seems to be going well. Currently working on maintaining the sidewalks. There seems to be an issue on Shiawassee Street and Maple Street in regards to snow being piled there that will be addressed. Bible suggested that instead of mailing checks for council to put them in the council packets to save money on stamps.

Old Business:

1. Public Hearing on DDA Development Plan and Tif Plan:
Question on Certificate of Service for establishment and where to publish and/ or who to notify of the DDA Development Plan and Tif Plan being established. Chris Johnson is going to look into that. Goodrich communicated that we have the updated resolution that will be going into the Argus Press newspaper on the 20th of February 2019.
2. Sidewalks: No new information
Item Tabled
3. Phone System: Barnum explained that we are working on reorganizing the office, once that is done the new router can be installed and the new computer programs can be installed as well. Once that is one we can look at updating the phone system.
Item Tabled
4. Water Rate Study: In progress.

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Item Tabled

5. Salt Barn: Waiting for quotes back

Item Tabled

6. Council Pay

Goodrich hasn't reached out to auditor to check on rather or not we can amend the ordinance to have council pay voluntary.

Item Tabled

New Business:

1. Credit Card

Barnum stated that currently we are limited to where we can get items and it is a mess when we have to get something that is not from a place we have an account because we personally have to pay for it and then get a check issued. Sedlock is going to touch base with other municipalities to get more information on how they handle that situation and if they are able to have a Village / City Credit Card.

Item Tabled

2. DDA Appointments

President Barnum nominates Tammy Barnum as a Downtown Development Authority / Planning Commission member.

Motion to accept Tammy Barnum to the Downtown Development Authority/ Planning Commission.

Motion: Bible

Second: Terpening

Yays: All Present

Nays: None

Motion Carried

President Barnum nominates Jamie Vanhorn to the Downtown Development Authority / Planning Commission

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Motion to accept Jamie Vanhorn to the Downtown Development Authority / Planning Commission.

Motion: Bible

Second: A. Miller

Yays: All Present

Nays: None

Motion Carried

Motion to amend agenda and add line item number 6 to new business Resignation of Linda Sedlock on DDA/ Planning Commission.

Motion: R. Miller

Second: Bible

Yays: All Present

Nays: None

Motion Carried

3. Records Retention

There are two options in following a record retention plan. One would be to create our own or to follow the one provided by the State.

Motion to adopt ordinance number 296-19 for record retention schedule for the Village of Bancroft.

Motion: Bible

Second: Miller

Yays: All Present

Nays: None

Motion Carried

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Motion to adopt resolution number 2019-01 for record retention schedule for the Village of Bancroft.

Motion: A. Miller

Second: Bible

Yays: All Present

Nays: None

Motion Carried

4. Resolution for Levi for Special Assessment

Upon looking at paperwork further it was determined that this was unnecessary. The Village is good for another ten years.

5. BSNA Program

The Village is currently processing taxes by hand and the county states that we need the BS&A program. The cost is \$1890, training is \$850 for a total of \$2740.00 There is an accounting cost annually of \$380.00. Discussion around sending both treasurer and clerk for the training for the program.

Motion to implement BS&A program and to spend \$2740.00 with the annual cost of the software of \$380.00

Motion: A. Miller

Second: R. Miller

Yays RCV: Wert-Fuller, Bible, Terpening, A. Miller, R. Miller, Barnum

Nays: None

Motion Carried

6. Resignation of Linda Sedlock from Downtown Development Authority / Planning Commission

Committee Meetings

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Ordinance Committee: Not a lot of new items, working on some ordinances

Infrastructure Committee: No Updates

Finance Committee: working on new budget. Special Council meeting on February 27th at 7:00 PM

Employee Relations Committee (ERC): No updates

Parks and Recreation Committee: Tami Terpening put in for four grants through Shiawassee County but has not received any communication back as of yet.

DDA/ Planning Committee: No updates

Public Comments Second Session: Gail commented on how much she enjoys the community page on Face book and thinks that the roads have been great this year. Linda Sedlock as a resident stated that the Methodist Church would like to use the community hall in May. Barnum stated that it should be fine. Sheri stated that she thinks that Brian and Council is doing fantastic job.

Council Comments: A. Miller said that we have a great council. Barnum suggested that the sidewalks are bad around town and try to spread word about cleaning them up.

Motion to adjourn meeting at 8:27 PM

Motion: A. Miller

Second: Bible

Yays: All Present

Nays: None

Motion Carried

Respectfully Submitted

Ashley Goodrich