

# Village of Bancroft

120 Warren St  
P.O. Box 97  
Bancroft, MI 48414  
Phone: 989-634-5375  
Fax: 989-634-5911  
Email: bancroftmichigan@gmail.com

## **Regular Council Meeting**

Wednesday, December 12<sup>th</sup>, 2018

**Council Present:** Barnum, Bible, Goodrich, A. Miller, R. Miller, Sedlock, St. Louis, Terpening, Wert- Fuller

**Council Absent:** None

**Employees:** Mitch Terpening, James LePage

**Guest:** None

**Meeting was called to order by President Barnum at 7:04 PM**

**Meeting opened with the Pledge of Allegiance.**

### **Approval of Agenda:**

President Barnum added line item number 10 to new business, CDL Drug testing.

President Barnum added line item number 11 to new business, Council Pay. Trustee

Bible added line item number 4 to old business Approve DDA Tif Plan with revisions and schedule public hearing.

Motion to accept agenda with additions.

Motion: Bible

Second: Terpening

Yeas: All Present

Nays: None

Motion Carried

### **Review of Minutes:**

Review of regular council meeting minutes from November 14<sup>th</sup>, 2018

Motion to accept the minutes from November 14<sup>th</sup>, 2018 regular meeting

Motion: Bible

Second: Terpening

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Yeas: All Present

Nays: None

Motion Carried

Review of special council meeting minutes December 3<sup>rd</sup>, 2018: Sedlock suggested correction to the minutes from the special meeting to reflect adjourned meeting at 7:08 PM opposed to the 8:08 PM time listed and thanked A. Miller for doing the minutes for the meeting.

Motion to accept minutes with correction to adjournment to 7:08 PM.

Motion: Terpening

Second: Bible

Yeas: All Present

Nays: None

Motion Carried

### **Review of Bills:**

Question of bills from Terpening with reimbursement and coming out of the money that was donated to the village for the playground equipment. Sedlock realized that the print off that was presented to council to approve bills were not within the correct time frame. Sedlock went into office with Goodrich to assist in printing off new packet for council to review with correct transaction dates. Barnum discussed the reimbursement for the playground equipment rental is within his allotted budget for spending.

Motion to accept the bills as presented

Motion: Bible

Second: Terpening

Yays (RCV): Wert-Fuller, Bible, Terpening, St. Louis, A. Miller, R. Miller, Barnum.

Nays: None

Motion Carried

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## Review of Treasurers Report:

Terpening questioning if the Village is close to where the Village needs to be for the water improvement plan. Discussion held regarding what is needed for the water improvement plan and that the Village is right where it needs to be. Bible questioned the last page of the treasurer's report with a zero balance with discussion leading to that it is the second account for the DDA.

Motion to accept treasurers report pending audit.

Motion: Bible

Second: Terpening

Yays: All Present

Nays: None

Motion Carried

**DPW Report:** Was Given

**Police Report:** Was Given

**Public Comments:** None

## Communications:

President Barnum is looking to simplify the e-mail communications process. Suggested not using the [Bancroftvillage@gmail.com](mailto:Bancroftvillage@gmail.com) as a general e-mail for items to be sent from but more for people outside of council to e-mail in to. Barnum is also looking to making sure that the software that we are using is the most up to date software. Bible Reiterated that the Save My City article on the MML website is a great resource. The article does a great job at showing the amount of funds that the Village has lost with the lack of Revenue Sharing and the steps that we can take to re secure that money. Barnum has a few Holiday cards received from the Sedlock's and the Durand Union Station. Also, Gormley and Johnson Law Offices sent a Holiday Basket.

## Old Business:

1. Water Rate: No New Information available.

Item Tabled.

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2. Police Vehicles: Barnum informed council that the Village has obtained the Hum V Title and it appears to be an on the road title. Discussion held on auctioning the vehicles off and moving on in that process. R. Miller talked about needing to know all the information for the auction to be able to post it for the public to have knowledge along with for prospective buyers. Barnum communicated that there was a potential buyer who sent e-mail communication to the prior President Bebee's email with no response therefore he wants to make sure that that specific individual is made aware of the auction information.

Motion to move forward in the process to auction off the Hum V and the old police car.

Motion: Terpening

Second: St. Louis

Yays (RCV): Bible, Terpening, St. Louis, A. Miller, R. Miller, Wert-Fuller, Barnum.

Nays: None

Motion Carried

3. Sidewalks

Barnum questioned if the we have exhausted the money. Karen was working on this, No update.

Item Tabled.

4. DDA Tif Plan with Revisions and Schedule Public Hearing

Conversation between Bible and Village attorney Johnson regarding what is needed to get the public hearing scheduled to move forward with the DDA Tif Plan. Barnum wants to know what we need to do to move forward. It was suggested that the in order to move forward with the DDA the next steps are to:

1. Finalize draft the packet
2. Resolution from DDA saying that attached is what we recommend so far to council. In a file form that can be published.
3. Special meeting for the council to approve the resolution
4. Published requirements met at least 20 days before the public hearing
5. 20 days after publications we can have a public hearing

DDA Meeting scheduled for Friday December 14<sup>th</sup>, 2018 at 6:00 PM

Council Meeting Monday scheduled for December 17<sup>th</sup>, 2018 at 7:00 PM

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Item Tabled

## **New Business:**

### 1. Committee's

Discussion of who wants to be on what committees and the time for their regular scheduled meetings.

#### **Ordinance Committee**

- Brian Barnum
- Robin Miller
- Michael St. Louis

#### **Infrastructure Committee**

- Brian Barnum
- Kevin Bible
- Michael St. Louis

#### **Finance Committee**

- Brian Barnum
- Robin Miller
- Michael St. Louis
- Linda Sedlock
- Ashley Goodrich

#### **Employee Relations Committee (ERC)**

- Ann Miller
- Michael St. Louis
- Linda Wert-Fuller

#### **Parks and Recreation Committee**

- Tami Terpening
- Ann Miller
- Brian Barnum

#### **Planning Commission / Downtown Development Authority (DDA) Committee**

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- Matt Post
- Kevin Bible
- Lisa Bible
- Linda Wert-Fuller
- Rick Wright
- Linda Sedlock

### 2. Playground Equipment Donation from Segue INC.

Barnum discussed that he found playground equipment on Facebook marketplace. Discussion on funds donated. Barnum suggest we donate \$1,000.00 to Segue INC since they originally had it listed for sale and they decided to donate the equipment to the Village. General information shared was when the set was installed in 2012 the cost for set only was \$82,000.00. The bill in the office was for the rental of a bob cat to be able to move forward with the dismantling of the playground equipment and getting it out of the ground.

Motion to issue a \$1,000 check to Segue INC.

Motion: Bible

Second: Terpening

Yays (RCV): Terpening, St. Louis, A. Miller, R. Miller, Wert-Fuller, Bible, Barnum.

Nays: None

Motion Carried

Motion to spend up to \$600 for Sunbelt Rentals for an excavator

Motion: Bible

Second: R. Miller

Yays (RCV): St. Louis, A. Miller, R. Miller, Wert-Fuller, Bible, Terpening, Barnum.

Nays: None

Motion Carried

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## Resolution

The Village Council of Bancroft hereby resolves to establish a credit account with Sunbelt Rental in Lansing, MI for use during the 2017-2018 and 2018-2019 fiscal year.

Moved: Bible

Second: Michael St. Louis

Yays (RCV): All Present

Nays: None

Absent: None

Resolution Adopted

### 3. Office Window

Barnum would like to spend up to \$500.00 to put a window in the office on the exterior wall to hopefully be able to get some sort of cell phone reception in the building. Bible suggested getting a booster as well.

Motion to spend up to \$500.00 to get the supplies to put a window in the exterior south wall in the office.

Motion: A. Miller

Second: Terpening

Yays (RCV):,A. Miller, R.Miller, Wert-Fuller , Bible, Terpening, St.Louis, Barnum.

Nays: None

Motion Carried

### 4. Snow Plowing

Discussion on how snow plowing is needing to be done and the proper way to plow the roads to make sure that the roads are ready for the next snow storm.

### 5. Backup Snowplow Operator

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Barnum is interested in a few people to be a part time as needed snow plower for times when our current DPW worker is unavailable.

### 6. Office, Police, and DPW Phone

Discussion on the phone system for the village. Barnum hoping for package with voicemail access, Internet upgraded, and decent office phone system, repeater etc for cell phones to better communication.

### 7. Clerk Training Pay

Discussion around Karen offering to help for time being current pay averages \$17.00 an hour

Motion to pay Karen as an employee with an hourly rate of \$17.00 for up to two months and revisit as needed.

Motion: Terpening

Second: Bible

Yays (RCV): Wert-Fuller, Bible, Terpening, St. Louis, A. Miller, R. Miller, Barnum,

Nays: None

Motion Carried

### 8. Backhoe Tires

Two estimates one was bobs tires for \$425.00 that's mounting tires, balancing and disposal of old tires, other is \$473.32 to do the same thing.

Motion to accept bobs tire bid for \$425.00 to fix the backhoe ties.

Motion: Bible

Second: St. Louis

Yays (RCV): Bible, Terpening, St. Louis, A. Miller, R. Miller, Wert-Fuller, Barnum

Nays: None

Motion Carried: MC

### 9. President Pro-Tem



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Motion for Robin Miller continue as President Pro-Tem.

Motion: Terpening

Second: Bible

Yays: All

Nays: None

Motion Carried

## 10. CDL Drug Testing

Previous Village president opted the Village of Bancroft out of the drug testing pool back in September 2018 email came from [Bancroftpolice@gmail.com](mailto:Bancroftpolice@gmail.com)

## 11. Council Pay:

As of now some council members are volunteering their time. Discussion on all council members receiving their pay and if they do not want it, they can at that point donate it back to the village. It was noted that in 2016 the Auditors wanted to have the council members receive their pay based on the current ordinance. Council also mentioned reviewing the ordinance.

Item Tabled

## 12. Parks and Rec grants

Discussion held on making sure that council can view grant prior to submission.

Motion to have Tami Terpening explore and apply for grants or the Village Council in relation to the parks and recs committee for upgrading the park.

Motion: A. Miller

Second: R. Miller

Yays: All Present

Nays: None

Motion Carried

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Motion: Extend meeting from normal meeting time

Motion: Bible

Second: A. Miller

Yays: All Present

Nays: None

Motion Carried

### Committee Meetings

#### Ordinance Committee

Monthly meeting on the Tuesday preceding the Council Meeting at 7:00 PM

#### Infrastructure Committee

Quarterly meeting on the first Monday of the quarter at 7:00 PM

#### Finance Committee

Bi-weekly meetings first and third Thursday of the month at 7:00 PM

#### Employee Relations Committee (ERC)

Quarterly meeting on the 3<sup>rd</sup> Wednesday of the first month at 6:30 PM

#### Parks and Recreation Committee

First Monday of the quarter at 5:00 PM

#### Planning Commission / Downtown Development Authority (DDA) Committee

Monthly meeting on the Monday preceding the council meeting at 6:00 PM

Motion to add Parks and Rec grants to the Agenda

Motion: A. Miller

Second: St. Louis

Yays: All Present

Nays: None

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Motion Carried

**Public Comments:** None

**Council Comments:** Discussion on who can be at a committee meeting and what a workshop is.  
Council members cannot

Motion to adjourn meeting at 9:53 PM

Motion: A. Miller

Second: Terpening

Yays: All Present

Nays: None

Motion Carried

Respectfully Submitted

Ashley Goodrich