

**VILLAGE OF BANCROFT
MONTHLY DPW REPORT
March 9, 2016**

This report covers the month of February 2016

Employees: **Tom Buckelew**

**Vacation/
Sick/
Personal
Hours**

		Regular Hours	Overtime Hours		Holiday Hours
Hours Worked:	Tom	136	2	24	0

During the above reported hours the following is a list of jobs started/completed:

Daily testing of the wells	Installed fuel tank strap on pickup
Water (DEQ) reports	Repaired fuel leak on dump truck
Monthly Water Samples to Lansing	Washed maintenance hall floor and cleaned drains
Installed meter reader in box at water tower	Washed equipment
Repaired light at treatment plant	Serviced tractor/pickup
Backwashed system	Repaired tire on dump truck
Unthawed hydrant	Took pickup to Shift Shop to check transmission
Cleaned chlorinator	Changed transmission fluid and filter
Spread gravel on Major shoulders	Installed teeth on backhoe
Built 2" valve wrench	Rotated tires on pickup
Turned off water at 323 Shiawassee	Serviced furnaces
Cleaned up dirt from plow	
Picked up cold patch from Corunna	
Spread cold patch on Major streets	
Snow plowed	

"TO DO" List

(The following is a list of projects "TO DO" (not in any particular order). Dependent upon Budget)

Catch basin on Higgins St.
Drain on Beach St.
Build new salt barn