

**Village of Bancroft**  
**108 Warren Street**  
**P.O. Box 97**  
**Bancroft MI 48414**  
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**Regular Council Meeting**

Wednesday, September 14, 2016 at 7:00p.m.

Meeting opened with the Pledge of Allegiance.

**Council Present:** K. Bible, Barnum, Green, L. Bible, R. Miller, Cole (late), Johnson, Sedlock.

**Absent:** A. Miller

Employees: Lepage

Guests: Mitch & Tammy Terpening,

**Additions to agenda**

**New Business**

1. B. Pete Preston/County

6. Community Hall refrigerator is broke.

**Old Business**

5. Interim Street Administrator

6. Tree planting

7. Police Chief mileage reimbursement

8. Domain

9. Village wide rummage sale

**Motion** L. Bible

Support Barnum

Accept agenda with additions.

All Yeas

MC

**Motion** L. Bible

Support R. Miller

Accept the minutes of August 10, 2016 as presented.

All Yeas

MC

**Motion** Green

Support Barnum

Accept the minutes of the Special Meeting held on August 22, 2016 as presented.

All Yeas

MC

**Motion** Barnum

Support L. Bible

Accept the minutes of the Special Meeting held on August 25, 2016 as amended with the following.

A. On page 2 under "Compensation" subparagraph (a) to read *"Employee shall be compensated for his/her work at a base rate of \$17.00 per hour on a basis of a thirty-five (35) hour week . . ."*

B. On page 2 under "Compensation" subparagraph (b) to read *"Pay increases are dependent upon the yearly finances of the Village and employee reviews."*

C. On page 3 "Overtime Pay" subparagraph (b) to read : *"The overtime rate is to be one and one-half (1.5) times the base pay rate for hours worked over a forty (40) hour week. . . ."*

D. On page 3, "Vacation Entitlement" section to be replaced with:

*"Paid Time Off:*

*(a) Employee may accrue paid time off at the rate of 2.50 hours off per weekly pay period worked.*

*(b) Any paid time off requests shall be approved as long as the job responsibilities are covered by qualified persons and the President is notified of the request.*

*(c) Paid time off may accrue to a total of two hundred (200) hours. Any unused, accrued paid time off exceeding two hundred (200) hours shall be forfeited."*

E. On page 5, "Sick Days:" section to be eliminated

All Yeas

MC

**Motion** Barnum

Support R. Miller

Accept the bills as presented.

RCV

All Yeas

MC

**"This institution is an equal opportunity provider."**  
**TDD Relay Service Number is 1-800-649-3777**

**September 14, 2016 minutes continued**  
**Pg 2**

**Motion** Barnum Support R. Miller  
Accept Treasurers report pending audit.  
All Yeas MC

DPW report – President gave report.

Police report was given. Cruiser is back. The modem in the car computer is not working. Humvee needs repairs. Computer in office not working.

**Public Comments – none**

**Clerk enters at 7:30p.m.**

**Old Business**

1. Bert Gale introduces himself and represents his company, ASGS INC.

**Motion** Barnum Support L. Bible  
Authorize President, Johnson to enter into proposal with ASGS INC. (Bert Gale) effective October 1, 2016. With additional 10% fee for building and trades, for administration expense.  
RCV Yeas: Barnum, L. Bible, K. Bible, R. Miller, Johnson  
Nays: Green MC

2. President updated council on Corpro for water tower inspection.

3. Discussion on filling the DPW position.

**Motion** Green Support L. Bible  
Hire Mitch Terpening as DPW at \$15.00 per hour, as an “at will” temporary employee up to 35 hrs a week.  
RCV All Yeas MC

4. Discussion on charges to create a DDA from Beckett & Raider.

5. Discussion on moving Village office to maintenance hall.

**New Business**

1. The August 20, 2016 get together discussed.

2. September 21, 2016 at 1p.m. and October 21<sup>st</sup>, 24<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> will be the Water Rate Study.

3. Audit is completed.

4. Handling water bills-landlords vs. tenant; discussed.

5. **Motion** Barnum Support R. Miller  
Appoint Christopher Johnson (President) as Street Administrator.  
All Yeas MC

6. Discussion on tree planting grants and planting trees in well house area.

7. Discussion on creating reimbursement forms, for Employees and Council members.

8. **Motion** Barnum Support R. Miller  
Pay internet & domain charge of \$171.87 for 1 year service.  
RCV All Yeas MC

9. **Motion** L. Bible Support Barnum  
Village wide garage sales for 2017 officially September 9 & 10, and waive fees from September 7th-10th.  
All Yeas MC

Motion R. Miller Support Green  
Adjourn meeting at 9:28 p.m.  
All Yeas MC

Respectfully Submitted,  
Karen K. Cole/Clerk

