

Village of Bancroft
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SPECIAL MEETING

RE: 2nd INTERVIEW with Todd Watkins for DPW position.

Monday August 25, 2016

7:11pm

Meeting opened with Pledge of Allegiance

Roll Call

Council Present: Green, K. Bible, L. Bible, Johnson, Cole. A. Miller, R. Miller, Barnum.

Guests: Mitch Terpening, Todd Watkins.

Discussion on job qualifications and job description.

Kevin Bible enters at 8:12 p.m.

Motion Barnum

Support L. Bible

Accept the President's nomination to present offer to hire Todd Watkins as an "at will employee" full-time @ \$17.00 per hour, under terms underlined in Village's "Terms of Employment Policy" adopted June 2015 with the following amendments:

A. On page 2 under "Compensation" subparagraph (a) to read *"Employee shall be compensated for his/her work at a base rate of \$17.00 per hour on a basis of a thirty-five (35) hour week . . ."*

B. On page 2 under "Compensation" subparagraph (b) to read *"Pay increases are dependent upon the yearly finances of the Village and employee reviews."*

C. On page 3 "Overtime Pay" subparagraph (b) to read : *"The overtime rate is to be one and one-half (1.5) times the base pay rate for hours worked over a forty (40) hour week. . . ."*

D. On page 3, "Vacation Entitlement" section to be replaced with:

"Paid Time Off:

(a) Employee may accrue paid time off at the rate of 2.50 hours off per weekly pay period worked.

(b) Any paid time off requests shall be approved as long as the job responsibilities are covered by qualified persons and the President is notified of the request.

(c) Paid time off may accrue to a total of two hundred (200) hours. Any unused, accrued paid time off exceeding two hundred (200) hours shall be forfeited."

E. On page 5, "Sick Days:" section to be eliminated

August 25, 2016 special minutes continued
Pg2

RCV: All Yeas MC

Motion K. Bible Support R. Miller
Adjournment 8:30
All Yeas MC

Respectfully Submitted,

Karen K. Cole/Clerk